

CIRCUS KATHMANDU

Local Producer and Development Manager



Please submit this form with a cover letter, resume, photo and two references to:
info@circuskathmandu.com

APPLICANT INFORMATION					
Last Name		First		Date of birth	
Street				Apartment/Unit #	
City		State		ZIP	
Phone			E-mail		
Nationality			Website	Company	
Skype Username					
Position Applied for					
Do you have a valid DBS check ¹	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Do you have first aid training	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Preferred start date ²					

SUMMARY

Please write a short paragraph referencing the producer job description and website outlining why you believe you are suited to this position.

¹ A Disclosure & Barring System (DBS) check or equivalent police background check document. It must be within two years of intended visit to Nepal

² The trial period is five months, following a review of your suitability for the role you will be offered a further seven month position. The role has the potential to be extended into a permanent position

PRIOR EXPERIENCE

Please detail your management experience, office administration and production skills that are relevant for a young, ethical entertainment company and social outreach project. Do you have experience managing budgets?

Are you confident to pitch ideas and speak about Circus Kathmandu and Sapana? Please tell us about your experiences doing tasks like this.

Describe any fundraising, sponsorship, relationship development and stakeholder management activities that you have been involved with.

Please list any experience you have with writing press releases, creating marketing material and using social media

Do you have experience tutoring or teaching others?

Tell us about when you have led a project or worked in a group. Could you organize and delegate to volunteers?

OTHER EXPERIENCE

Do you have experience working with vulnerable young people? Please give details.

WORKING OVERSEAS

Have you had experience working in other cultures or countries? Please provide details of countries, length of time away and nature of work.

GOAL

What do you hope you can bring to Circus Kathmandu and Sapana?

What do you hope to personally achieve by working on the project

CHALLENGES

What do you see as the main challenges facing Circus Kathmandu and Sapana in Kathmandu and how will you address them?

SELF EVALUATION

How would you describe yourself?

What do you think you might find difficult or challenging?

How do you find working with a team?

What are you like working by yourself?

How do you think you will cope with the unfamiliarity and challenges that are an inevitable part of being in Nepal?

Do you have any known physical or mental health issues?

OPTIONAL

Part of our outreach program is to raise awareness against human trafficking and bonded labour. How would you approach a community where these issues were a concern? What insight and messages would you offer to Sapana about doing workshops in these communities?

We want to help change people's negative perception about circus in Nepal, how would you raise awareness of Circus Kathmandu?

REFERAL

How did you hear about us?

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to placement, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date